

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – February 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: <u>Follow up on Mid-Year Health and Safety Screening visit</u>	February 2022
<u>Disability Child File Review and Site Visits</u> Completed Child File Review and Teacher interview	
<u>Education Child File Review and Site Visits</u> Completed Child File Review	
Non-Compliances – There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):	
<u>Follow up on Mid-Year Health and Safety Screening Visit</u>	
<ul style="list-style-type: none"> ○ Fire Inspection was expired-Corrected ○ Classroom roster not current-Corrected ○ Bleach bottle not locked in cabinet-Corrected ○ Diaper procedure not followed-Corrected 	
<u>Disability Child File Review</u>	
<ul style="list-style-type: none"> ○ There were 4 child files reviewed with no noted findings ○ Site visit was completed, 2 Teachers were interviewed with noted findings-Pending 	
<u>Education Child File Review</u>	
<ul style="list-style-type: none"> ○ There were 21 child files reviewed with noted findings-Pending 	
Follow-up Activities:	
EHS child care director provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.	
January 2022, Disabilities and Education monitoring projects were completed and pending review. Monitors will continue to track corrections.	



For more detailed information:

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***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – February 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

<p>Monitoring Projects: February 2022</p> <p><u>Follow up on Mid-Year Health and Safety Screening Visit</u></p> <ul style="list-style-type: none"> ○ Blessed Sacrament Academy ○ Healy Murphy Child Development Center ○ Inman Christian Child Care Center ○ Seton Home Child Care Center ○ YWCA Olga Madrid Child Care Center <p><u>Disability Child File Review and Site Visits</u></p> <p>Completed Child File Review, Teacher and Manager interview</p> <p><u>Education Child File Review and Site Visits</u></p> <p>Completed Child File Review, Teacher and Manager interview</p>	<p>Non-Compliances –</p> <p>A non-compliance was observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the teacher/child classroom ratio.</p> <ol style="list-style-type: none"> 1. The initial visit was to complete the education site monitoring. The teacher interview for the education monitoring checklist does not have indicators referring to classroom ratios. However, while the monitors were completing the teacher interviews it was observed that two EHS – CCP classrooms at Inman Christian Child Care Center did not have two teachers as required in the EHS – CCP Policy: Environmental Health and Safety 2 and as defined within the Performance Based Deliverables Scorecard.
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The provider is required to submit a Corrective Action Plan outlining the center's process to ensure that two teachers are in the EHS-CCP classrooms at all times.

Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Follow up on Mid-Year Health and Safety Screening Visits

- Books needing replacing in one classroom-**Corrected**
- Classroom Daily Checklist not completed **Corrected**
- Carpets in need of cleaning-**Corrected**
- Teacher's required training certificates not available for review-**Corrected**
- Evidence of chipped paint in classrooms-**Corrected**
- Fire Inspection expired-**One site was corrected, One site still pending inspection**

Disability Child File, Site Visit and Manager Interview

- There were 18 child files reviewed with noted findings-**Pending**
- Six site visits and 9 classroom teacher interviews were completed with noted findings-**Pending**

Education Child File, Site Visit and Manager Interview

- There were 49 child files reviewed with noted findings-**Pending**
- Three site visits and 8 classroom teacher interviews were completed with noted finding-**Pending**

Follow-up Activities:

EHS – CCP child care director's provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.

January 2022, Disabilities and Education monitoring projects were completed and pending review. Monitors will continue to track corrections.

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